



JOB DESCRIPTION

Job Title:	Beautician Instructor (Female)
Department:	Projects & Development
Reports to:	Principal
Location:	VTC - Attock
Gross Salary:	PKR 35,000 to 38,000/-
Contract Type:	Contractual (extendable subject to performance and availability of funding)
Objective	To deliver quality, practical and theoretical training in Beauty Skills, enabling trainees to develop professional competencies for employment and self-employment opportunities.
Main Responsibilities	<ul style="list-style-type: none">• Conduct beautician training classes according to the approved curriculum and training schedule.• Deliver both theoretical and practical sessions on beauty care and salon services. Train students in: <ul style="list-style-type: none">• Basic and advanced makeup techniques• Hair cutting, styling, and hair care• Facial treatments and skincare• Manicure and pedicure• Henna application• Bridal makeup and grooming• Salon hygiene and customer care• Prepare lesson plans, training materials, and practical demonstrations.• Assess trainees through assignments, practical tests, and class participation.• Maintain attendance records, trainee progress reports, and assessment records.• Ensure proper use and maintenance of training equipment, tools, and materials.• Promote discipline, punctuality, and professional ethics among trainees.• Provide career guidance and encourage entrepreneurship opportunities in the beauty industry.• Submit monthly progress reports to the Centre Management.
Required Qualification and Skills:	<ul style="list-style-type: none">• Minimum Diploma/Certificate in Beautician, Cosmetology, or a related field from a recognized institution.• Preference will be given to candidates holding advanced beautician certifications.

Signature: _____

Name: _____